

**MINUTES OF THE MEETING OF DEVELOPMENT ENVIRONMENT AND TRANSPORT COMMITTEE OF
MARTLESHAM PARISH COUNCIL HELD ON 12th of February 2026**

Present: Cllr Chrissie Geeson (Chair), Cllr S Daws (Committee), Cllr Edward Thompson (Committee)

In attendance: Sara Townsend-Cartwright (Planning and Projects Officer), 14 Members of the Public present.

1. To receive and approve apologies.

Cllr Whitby sent Apologies. Accepted

Cllr Burrows sent Apologies. Accepted

2. Any declarations of disclosable pecuniary or local non-pecuniary interests

Disclosable Pecuniary Interest (DPI): None declared.

Local non-Pecuniary Interest (LNPI): None declared.

3. Actions from last meeting

Ongoing or on the agenda.

4. Public Forum To allow members of the public to address business on the agenda

Members of the public raised concerns regarding the proposed portal avenue bus link within planning application SCC/0170/25SC. Cllr Geeson explained the role of the Parish Council in the planning process and that Suffolk County Council were the Planning authority that were responsible for determining the application. **Decision D2026/02a** to share the Parish Council response with residents and to keep the local community informed of any relevant proceedings - **Agreed**

5. Transport

5.1 To note update on local transport matters, including bus routes and timetables, traffic, and road safety issues.

- Transport Update: Cllr Daws gave a verbal update.
- Community Speed Watch: Latest data from the community Speedwatch was **noted**.
- Felixstowe Road Traffic Survey: data was **noted**.
- Active travel: Active Travel: Sara Townsend-Cartwright provided an update. Opportunities for improving active travel within the area are being explored, including the potential installation of parallel crossings for pedestrians and cyclists near Birchwood School. Such works could be pursued through a Section 278 agreement with developers should planning permission be granted (e.g., Bloor Homes).

5.2 To consider new transport consultations, works notices or public-sector updates.

The new 20mph speed limit policy for communities was discussed. It was concluded that the Parish Council is unlikely to benefit from this measure as it cannot be applied to the roads of greatest concern.

6. Planning

6.1 To consider current pending planning applications

SCC/0170/25SC A12 between Junctions 58 (Seven Hills) and Woods Lane Roundabout,

Woodbridge

The wording of the draft response was approved by the committee for submitting to SCC.

DC/25/4781/FUL Change of Use of Land for the Siting of 25 Static Holiday Units, 12 Touring Caravan Pitches and ancillary facilities

No objections were raised in principle; however, the planning history of the site was noted, and concerns remain regarding the proposed crossing point. The Parish Council will request that, should the Local Planning Authority be minded to approve the application, this be conditioned through a Section 278 agreement requiring the installation of a controlled crossing prior to the site opening.

DC/25/4922/ARM Approval of Reserved Matters for Parcel W4a; compliance with conditions. Conditions 8,10,24,30a,67 and partial discharge of conditions 13,14,16,25,26,27,28,32,42,49,50 of DC/24/2810/VOC (as varied from DC/23/3984/VOC as varied from DC/20/1234/VOC) (original planning permission DC/17/1435/OUT - Outline planning permission for up to 2000 dwellings, an employment area of 0.6ha (use class B1) primary local centre comprising use class A1, A2, A3, A4, A5, B1, C3, 02) secondary centre (comprising possible use class A1, A3 and A4), a school, green infrastructure (including Suitable Accessible Natural Green space (SANGs) outdoor play areas, sports ground and allotments/community orchards), public footpaths and cycleways, vehicle accesses and associated infrastructure)

No comments

DC/25/4990/FUL Raise ridge height up of the roof, adding Velux windows on the front elevation and dormers to the rear

No objection was raised to the principle of the development; however, the Parish Council objects to the proposed design of the rear dormers, which fail to comply with the design principles set out in SPG16 and are considered incongruous and detrimental to the street scene.

DC/26/0042/FUL Single storey rear extension

No objections were raised.

DC/25/4960/ADI Illuminated Advertisement Consent - Installation of 2 x internally illuminated fascia signs to front elevation, internally illuminated fascia sign to rear elevation, 2 x non-illuminated totem signs, and 6 x graphic signs to trolley bays

No objections were raised.

DC/25/4948/FUL Removal of existing plant and replacement with new plant equipment and associated works

No objections were raised, subject to ESC Environmental Protection confirming that they are satisfied that the proposal won't give rise to undue noise impacts.

DC/26/0257/TPO 1no. London plane (43 on plan) - Reduce easterly extent of crown by up to 3 metres
1no. False acacia (45 on plan) - Reduce easterly extent of crown by up to 3 metres
1no. London plan (46 on plan) - Reduce easterly extent of crown by up to 3 metres (CP)

Community Tree Warden's response was noted. No objections were raised.

DC/26/0028/FUL External alterations including: Refurbishment of existing store exit; Canopy extension; Dock leveller relocation; Café curtain wall amendment; and Infilling of redundant service penetrations; and associated works.

No objections were raised.

6.2 To note the Combined Planning Report – Planning responses filed with ESC since the last meeting of the DETC Responses were noted.

6.3 To receive and note updates on local planning and development matters.

- Neighbourhood Plan Review: Sara Townsend-Cartwright provided a verbal update.
- NSIPS: update papers were noted.
- Brightwell Lakes Forum: Minutes noted. It was agreed that due to the shortage of councillors the forum would be attended by the Planning and Projects Officer.
- **Recommendation D2026/2a** _To make a recommendation to Full Council to adopt the PIIP. - **Agreed**

7. Environment

7.1 To receive updates on local built environment matters, including public spaces, projects, and community facilities.

- Sara Townsend-Cartwright provided an update on the QR codes on litter and dog bins project.

7.1 Any new Environmental consultations, planning policy updates, or public sector initiatives relevant to the Parish.

- Government Consultation on draft NPPF.
Decision D2026/02b The Planning and Projects Officer to draft a response for Council to the Government Consultation on the draft NPPF - **Agreed**
- East Suffolk Council's Statement of Community Involvement consultation.
Decision D2026/02c Councillors to respond individually to East Suffolk's Statement of Community Involvement consultation - **Agreed**
- East Suffolk Council's Neighbourhood Planning Guidance for infrastructure and Community Infrastructure Levy.

Decision D2026/02d the Planning and Projects Officer to respond to this East Suffolk's Council's Neighbourhood Planning Guidance for Infrastructure & Community Infrastructure Levy Consultation - **Agreed**

8. To consider social media and newsletter items

An article on active travel safety concerns along Felixstowe Road will be put forward for inclusion in Martlesham Monthly and for use in Parish Council communications.

9. Items for consideration at the next DETC meeting

Neighbourhood Plan Policy Review and Prioritisation.

Date of next meeting: 15 April 2026.

This meeting was closed at 21:00.

Chair, 15 April 2026.